

**Deborah C. Sullivan DDS, MS**  
**Danny Wright DDS**  
**Financial Policy**

**Payment**

Payment is expected at the time of treatment.

You may pay for your treatment by:

Cash or check

VISA/Master Card

American Express

Discover

Care Credit (We offer the 3 month Payment Option)

**Insurance**

You, as the parent, are financially responsible for all fees pertaining to your child. We do accept many insurances, but you must be aware that insurance companies rarely pay the full fee for any service. You will be expected to pay the difference between our fee and your insurance company's estimated payment on the day treatment is received. If the insurance company pays a lower amount than shown on your estimate, you will receive a bill for the remaining balance. If your insurance company pays more than the estimated amount, you will receive a refund for any amount you overpaid.

The estimate that you receive in our office is based upon information we receive from your insurance company at the time of insurance verification, as well as the actual payment record of your insurance company for specific procedures in this office. We strive to make this estimate as close as possible to the actual amount your insurance company will pay, so that you will have an accurate idea of what you are expected to pay after insurance has been applied. However, any differences between our estimate and the actual insurance payments are still the responsibility of the parent. We do not "write off" the difference between our full fee and whatever insurance may pay.

**Missed or No show Appointment Policy**

We understand emergencies and that unforeseen things happen, and occasionally you will need to reschedule an appointment. We request that you give us a 24 hour notice for cancellation of an appointment. This allows us to reschedule your appointment and let another patient have the time originally reserved for your child. If 2 broken/ missed appointments occur or 2 cancellations without at least 24 hour notice, we reserve the right NOT to schedule subsequent appointments. We also reserve the right to charge a cancellation fee of \$50.

**Payment Options**

We accept most major credit cards, including Master Card, VISA and American Express. We do not have payment plans, although we now offer Care Credit. If you need assistance financially to care for your child's dental health, please discuss this with us so that we can discuss options with you or direct you to area agencies that might be able to help.

Parent signature \_\_\_\_\_ Date \_\_\_\_\_